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30 October 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:

[Redacted]

Director of Logistics

25X1 SUBJECT: Report of Significant Logistics Activities for
the Period Ending 28 October 1986 [Redacted]

[Handwritten signature]

- 25X1 1. Events of Major Interest That Have Occurred During the
Preceding Week:

* d. The Federal Highway Administration (FHWA) has advised the New Building Project Office, OL, that they may not be able to accept the 12,000 cubic yards of dirt from our stockpile this year, as originally agreed upon in the Memorandum of Understanding between FHWA and CIA. The FHWA contractor who was to spread the dirt after it was delivered by the Agency is in default of his contract. FHWA feels that the earliest they can have another contractor aboard is spring of 1987. FHWA may make a request for 8,000 cubic yards of dirt in addition to the 12,000 already requested.

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e ~~OL~~ reports that curb ramps have been installed at every pedestrian crosswalk in the southern portion of the Headquarters compound to allow for handicap access per Occupational Safety and Health Administration (OSHA) standards. All future sidewalks will conform to these standards.

g. Eighteen percent of the 94,600 square yards of Bigelow carpet to be installed in the New Building was delivered to the Headquarters compound on 25 October. Building Services Branch, Facilities Management Division, OL, offloaded the four trailers containing these 84 skids.

f h. OL reports that ~~the~~ computer floor ~~file~~ is being installed in the first floor Office of Information Technology space of the New Headquarters Building.

i. As part of the Headquarters Powerhouse upgrade, the contractor successfully completed start-up procedures for the second of seven emergency generators; it ~~was~~ operating at full load on 27 October. Once the four-hour full load test is completed and the Powerhouse personnel have been trained by the installation contractor, the unit will be accepted for beneficial use.

* 9 j. As part of the Headquarters Powerhouse upgrade, OL reports that the new 480-volt power distribution equipment has been placed into operation. This completes a nearly one-year process of ~~installation of temporary electrical equipment while the original equipment was demolished and the permanent equipment was put in its place.~~ ^{question} ~~was put in its~~ ^{installed} place. Through close planning and coordination, the transfer of power was accomplished without any power interruption.

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(1) 1. On 30 October, the Chief, New Building Project Office, OL, will host a tour of the New Headquarters Building for representatives of the Federal Highway Administration (FHWA). Representing FHWA will be Mr. David Phillips, Associate Administrator for Research, Development, and Technology, and two members of his staff.

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25X1 m. OL reports that [] construction for Office of
Development and Engineering (OD&E) continues. In order to ensure
25X1 that the construction schedule is maintained, RECD has contracted
25X1 with a firm to provide a critical path method project management
tool. This effort will assist in ensuring that the schedule is
maintained. []

< p. OL received a request to reupholster all the lounge
furniture in the DCI's immediate office in the Headquarters
Building. The fabric selections were made and the work is scheduled
for the week of 17 November while the DCI is out of town.

3 q. An OL architect spent eight hours at the home of the
DCI on 25 October, documenting floor layout, windows, and
materials. Site conditions and electrical layout surveys are
scheduled for the evenings of 29 and 31 October and the day of
25X1 1 November. []
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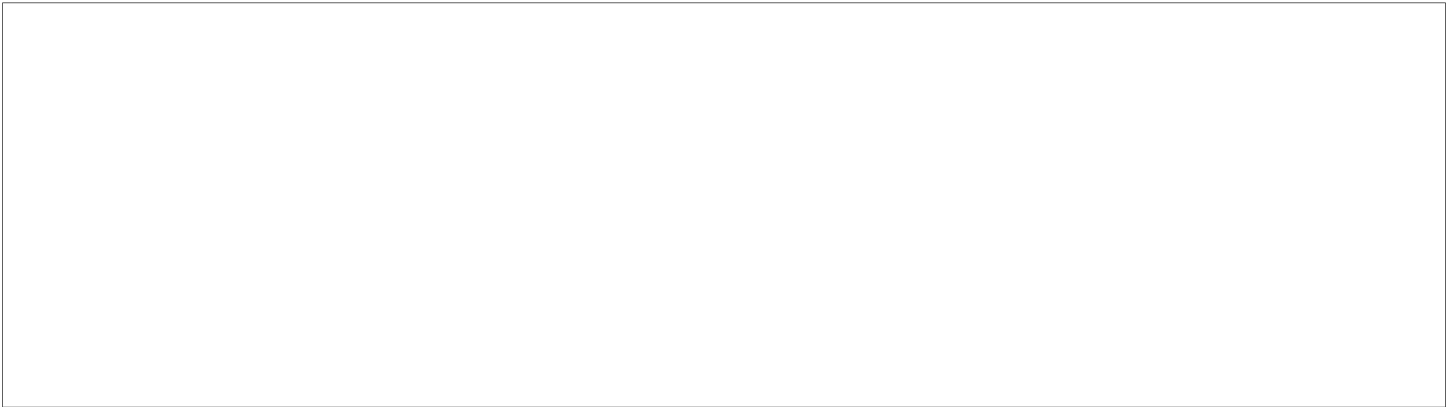
2 r. Inclement weather has caused some delay in completion
of Phase III North Lot construction. The scheduled completion date
is now 1 November 1986. Phase IV, affecting North Lot lanes H
through K is scheduled to begin the week of 3 November.

c s. OL destroyed 13,000 pounds of classified waste as a
courtesy to the State Department. ~~The~~ total overtime expended was
78 staff hours and 50 contractor hours.

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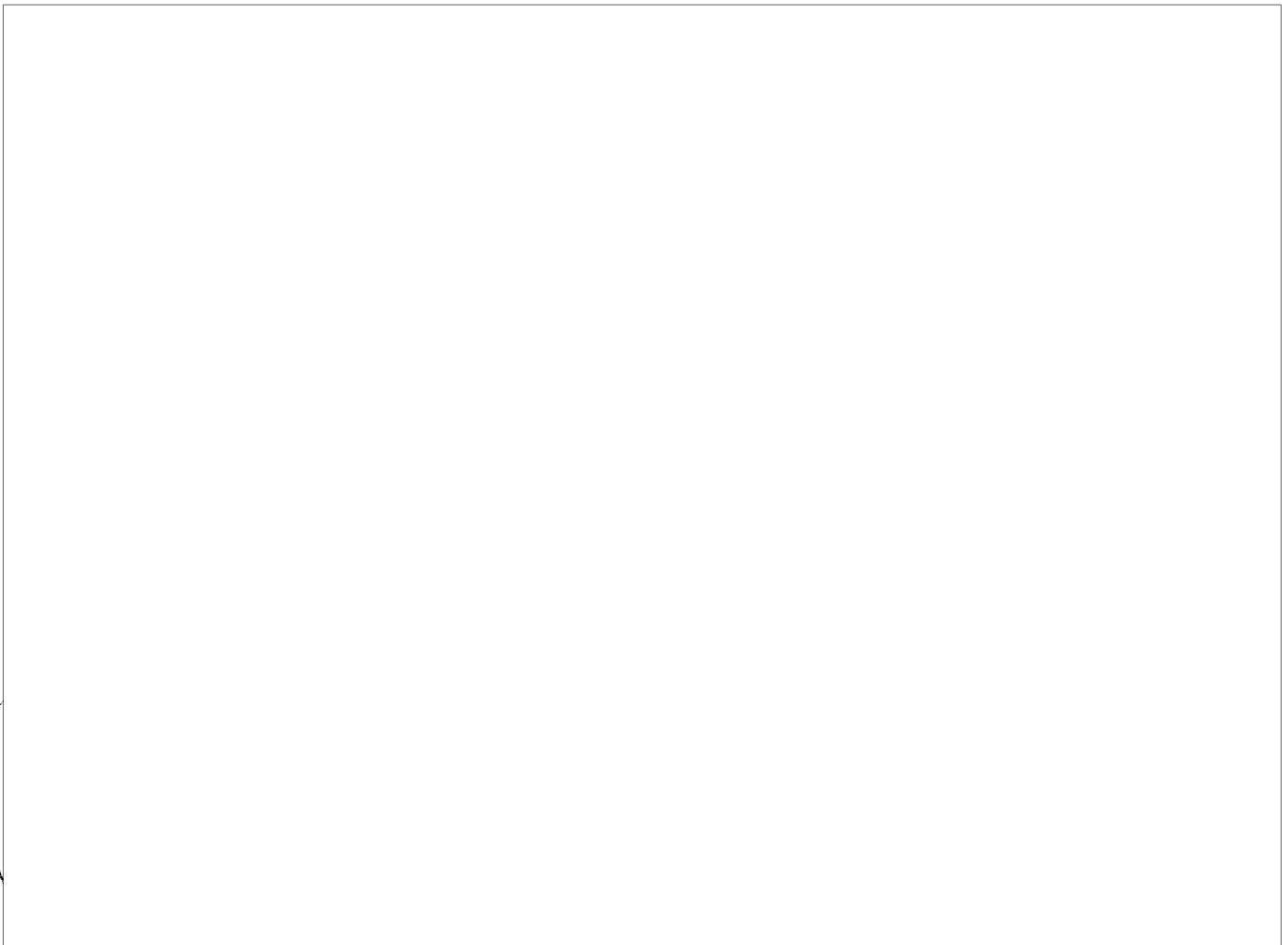
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9 ~~u~~ Mail and Courier Branch, FMD/OL, provided special courier support to the National Security Council, Old Executive Office Building on 23 October. Seventy boxes of records were picked up and delivered directly to the Agency Records Center in Two couriers expended 9 manhours to provide this special service.

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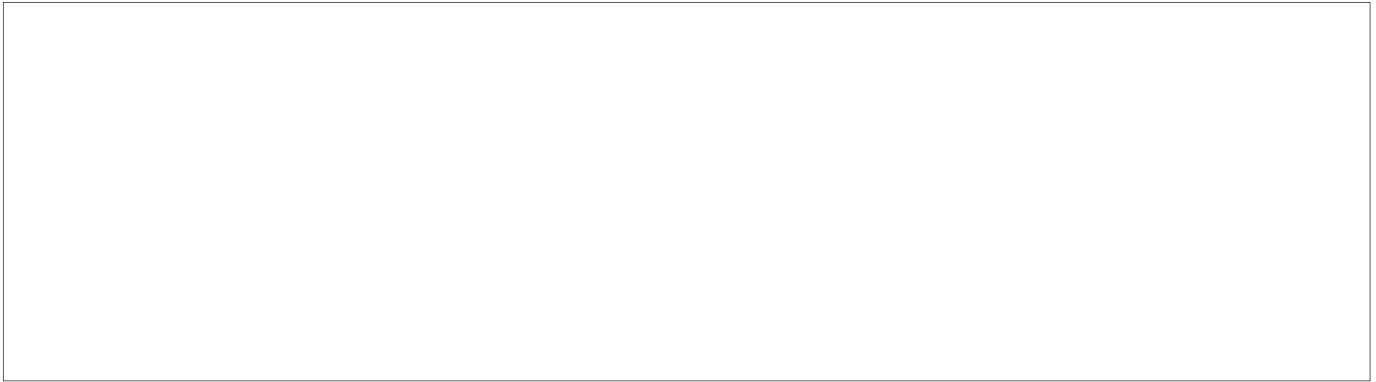
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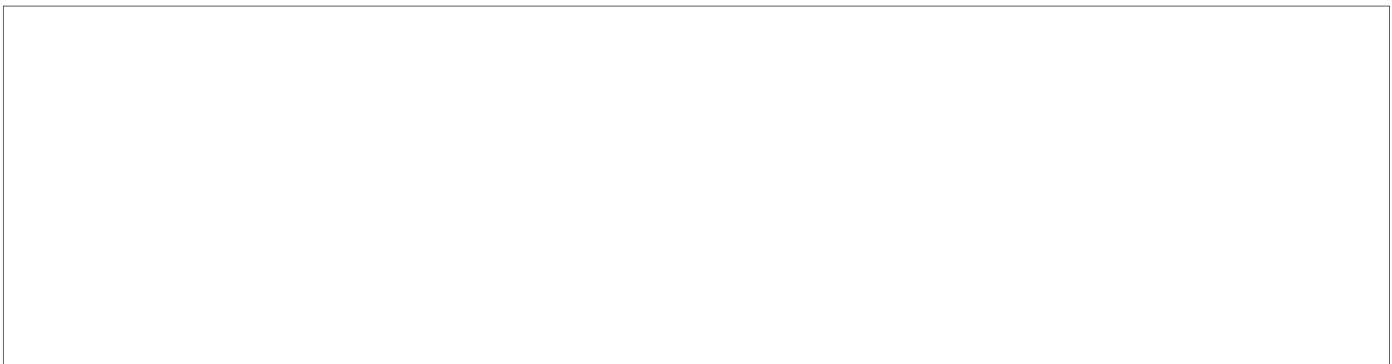
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✓ ^{on 11.1.86} aa. The Agency Contract Review Board gave approval for the award of the advertising services contract to Stackig, Sanderson and White. The new time-and-materials contract includes the FY-87 base year with two priced option years. The total value of the contract is expected to reach \$4,000,000.



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✓ ac. Representatives of the Office of Logistics met with representatives of the Office of Information Technology on 23 October 1986 to discuss OIT hardware requirements over the next four fiscal years. Most of the discussion centered around the requirements for "bridge equipment" that will be needed to keep the Agency "on-line" during the move from the Old Headquarters Building to the New Headquarters Building. Additional planning meetings are anticipated for this effort.

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u ad. Representatives of the Office of Logistics met with Mr. Office of Information Research, Deputy Director of Intelligence, to discuss the planned delivery schedule for the Cray computer system. New building delays have created the need to reschedule; delivery has been coordinated with the contractor and is now anticipated in September 1987.

•X es ee. IBM representatives met with ~~Procurement Division~~, OL and Security personnel regarding the discontinuance of Selectric III typewriters. ¹⁹⁸⁷ They plan to stop building the typewriters in February 1987. ~~IBM~~ anticipates that the last orders will be accepted ~~between~~ the October - December 1986 timeframe. IBM guaranteed that all

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25X1 replacement parts including motors would be available for a minimum of six years. It is IBM's intent to TEMPEST a new generation machine ~~that the Agency would give consideration to. IBM was requested to find out when the patents on the security motors ran out so the Agency could investigate contracting directly with the company who manufactures the motors.~~ []

X ff. OL Printing and Photography Division (OL/P&PD) has followed up technical support provided to the Office of Security, Polygraph Division (OS/PD) training efforts. Feedback from OS/PD after one week in operation, indicates that the P&PD designed and installed audio/video system is performing well. The sound quality surpasses all expectations and the video images are crisp and clear. P&PD has been actively involved in the technical support of OS/PD video-assisted activities for the past four years.

Z gg. OL/P&PD is developing a plan for ^{transferring} capturing images held in the P&PD photo morgue onto optical discs. This P&PD designed optical disc system will output high quality images to both the printing and photographic production processes while significantly reducing morgue storage requirements. *See Attached*

aa hh. On 24 October, OL/P&PD ^{provided the Products of Operations,} ~~completed a tasking by the~~ Counter Terrorism Center ~~to produce~~ approximately 700 prints depicting the variety of weapons utilized by terrorists as well as the source of these weapons. []

25X1 * ~~66~~ ii. OL/P&PD is continuing preparation for the annual production of the 13-volume Congressional Budget Justification Books (CBBJ). Representatives from P&PD will be meeting with contributors from Volume III, the General Defense Intelligence Program (GDIP), to ^{establish} ~~demonstrate~~ word processing input for their publication. ^{procedure for} Representatives from National Security Agency also met with P&PD and will provide hard copy and magnetic tape samples of their budget data base to show the new tabular format required by Congress for the CBBJ. []

~~W~~ reports that:

The reroofing of the Headquarters Cafeteria began 8 September with a scheduled completion date of 8 December 1986. Houck Services, Inc. the contractors is using a newly developed resurfacing system for the roof. This ~~material~~ system ~~is used~~ ~~in the~~ was selected ~~as per~~ because it is especially adaptive for curved surfaces and is projected to last over 20 years. At this time the installation is three weeks ahead of schedule.